

Wedding Policies and Procedures

Momeyer Baptist Church

A Christian wedding is seen as a significantly biblical worship event in the fellowship of Momeyer Baptist Church. All participants must hold to the biblical perspective this congregation has on marriage. The foundation of human relationships was defined when God created the first man and woman and officiated at the first wedding. The strength of human civilization finds its foundation on one man and one woman united for life.

Momeyer Baptist Church fellowship counts it all joy to support and encourage all couples who desire to enter into a biblical marriage in accordance to our wedding guidelines.

Pre-marital Counseling

Pre-marital counseling, a valuable time of preparation for the lifelong commitment of marriage, is required for all weddings performed at Momeyer Baptist Church. If the pastor at Momeyer Baptist Church is not performing the ceremony, the couple will need to indicate on their application who will do their pre-marital counseling.

Reservations

Reservations for the church facilities are made by contacting the church office and are pending until final approval by the Pastor or chairman of the deacons. The time frame of scheduling and participating in a wedding is at the discretion of the pastor. It is not the policy of Momeyer Baptist Church to schedule weddings on Sundays. Weddings can be held at Momeyer Baptist Church for members, and children/grandchildren of members.

Music & Musicians

A wedding is a sacred event; therefore, music used for the wedding should be in keeping with the dignity of a Christian service. Arrangements for music and musicians are the responsibility of the couple and need to be approved by Momeyer Baptist Church's musicians. A CD player is available, though the sound technician from Momeyer Baptist will need to operate the church sound system.

The couple will need to secure musicians for their wedding. Momeyer Baptist Church's pianist and organist are sometimes available to play for weddings. Fees paid to Momeyer Baptist Church musicians for music during rehearsal(s) and the wedding ceremony are to be negotiated between the couple and the musicians. If Momeyer Baptist Church musicians are not used to play the piano and/or organ, the selected musicians must meet with Momeyer Baptist Church's musicians, pastor or chairman of the deacons to

coordinate schedules and be approved. The wedding party is expected to compensate the musicians directly.

Sound Technician

The sound system must be operated by a member of Momeyer Baptist Church's sound team. The fee is \$125 and covers 1 hour for rehearsal and 2 hours for the wedding ceremony. This fee is the same for church members and non-members. If the wedding requires more than one technician, that expense will be incurred.

Wedding Rehearsal

Your rehearsal time must be requested when scheduling the wedding, and requires approval on the church calendar. The rehearsal will begin promptly at the time scheduled. All wedding participants if at all possible shall be present for the rehearsal, including ushers, musicians, and family members.

The following suggestions will guide you as you prepare for your wedding rehearsal:

Schedule the time of your wedding rehearsal for the day before the wedding. Please make sure all of your wedding party are present and on time. The rehearsal should not last longer than one hour.

The marriage license should be delivered to the minister or wedding coordinator at the rehearsal.

Wedding Ceremony

Flowers & Decorations

Only dripless candles may be used and they must be placed in a candelabra. There must be ample protective covering to protect carpet and furniture. Candles may not be used on pews.

No decorations may be attached to any of the pews, furniture, walls or woodwork by tacks, pins, nails, staples or anything which can damage woodwork or walls.

Flowers and decorations may not be placed on the musical instruments.

All flowers and decorations must be removed immediately following the wedding by the florist or family. If the bride desires to leave the flowers for Sunday worship please let the church office know.

The church property must be left in the condition in which it was found.

Decorations that the church has placed in the church (such as seasonal decorations for Advent, Christmas, or Easter) are not to be removed.

Only silk flowers are to be dropped by the flower girl.

Photography/Videography

No flash photography shall be used during the ceremony except when the bride is entering and leaving the sanctuary. A wedding is an act of worship; flash photography would take away from the reverence of the ceremony.

Videotaping should involve as few cameras and operators as possible.

All pre-ceremony pictures should end no later than one hour before the ceremony begins.

Custodian

The custodian will be responsible for the cleaning after the wedding ceremony. The fee for the custodian is \$125 and covers up to two hours. The custodian's wedding responsibilities are in addition to his/her regular duties.

All decorations must be removed within two hours after the end of the wedding ceremony. No overnight storage is available.

The custodian will see that all rooms are cleaned and rearranged for regular church activities following the wedding and reception.

If the family chooses to clean up after the ceremony, this fee will be reimbursed once all rooms are cleaned and ready for church use.

Wedding Reception

Wedding receptions may be held in the Fellowship Hall or the Family Life Center. The reception should be scheduled at the same time as the wedding. The couple is responsible for all arrangements.

The throwing of confetti, bubbles, birdseed, or other material is not allowed inside the church building. Please ask your wedding party to wait until you are outside the building before using these items. Rice **may not** be used under any circumstances.

If you choose to use the tablecloths that belong to the church, you are required to have them professionally cleaned and returned to the church within one week of the wedding.

Dancing is limited to appropriate music with the bride/groom and their parents.

Additional Information

Smoking is not allowed anywhere on the church property.

No alcoholic beverages of any kind are permitted on the church property or the parking lot.

The church cannot be responsible for the security of personal items brought to the church for use during the wedding or reception; nor be liable if it is lost, stolen or damaged. Money, credit cards or other valuables should not be left in the dressing rooms during the wedding or reception.

No wedding is officially scheduled until the following items have been completed;

- The Pastor has approved the wedding.
- The wedding application has been completed and returned to the church office.
- The applicable fees (custodian, sound technician, etc.) have been paid to the church office.

Wedding Application

Wedding Date _____ Time _____

Rehearsal Date _____ Time _____

Officiating Minister _____ Phone (____) _____

Officiating Minister's Church Affiliation _____

Name of minister providing pre-marital counseling _____

Bride _____ Phone (____) _____

Current Address _____

Address after marriage _____

Church Affiliation _____

Groom _____ Phone (____) _____

Current Address _____

Address after marriage _____

Church Affiliation _____

Are the parents of the bride or groom members of Momeyer Baptist Church?

_____ Yes _____ NO If so, what are their names? _____

Church Facilities Desired For Wedding Rehearsal _____

Church Facilities Desired For Wedding Ceremony _____

Church Facilities Desired For Wedding Reception _____

Bride's Signature

Groom's Signature